

**Minutes of the Public Works Committee
June 16, 2016**

Chair Dave Swan called the meeting to order at 8:31 a.m.

Committee Members Present:

Dave Swan	Darlene Johnson	Keith Hammitt	Tom Schellinger
Chuck Wood	Steve Whittow (arrv. 8:40 a.m.)	Richard Morris	

Others Present:

Parks System Manager Dave Burch	Facilities Manager Shane Waeghe
Senior Landscape Architect Steve Brunner	Facilities Supervisor Javier Ramos
Senior Civil Engineer Karen Braun	Recycling Specialist Kelly Mehring
Parks & Land Use Intern Abbie Repinski	Highway Operations Manager Pete Chladil
Director of Public Works Allison Bussler	Solid Waste Supervisor Rebecca Mattano
Architectural Services Technician Mike Wells	County Board Supervisor Ted Wysocki
Chief of Staff Mark Mader	Administrative Specialist Alison Ries

Approve Minutes of May 12, 2016

MOTION: Hammitt moved, second by Wood to approve the minutes of May 12, 2016. Motion carried 6-0.

Correspondence

- Article from *Milwaukee Journal Sentinel* titled "Transportation Pledge Hits Some Bumps."

Executive Committee Report of May 16, 2016

Swan reported that the following items were discussed at the Executive Committee meeting:

- Nominated Peter Wolff as Secretary of the Executive Committee
- Heard a report on the Department of Administration (DOA) Collections Division Audit
- Approved 2 ordinances and 5 appointments
- Heard reports from committee chairs

Future Agenda Items

Schellinger submitted the following as future agenda items:

- Public Works Committee: County participation in "Smart Transportation Planning at Work: Proven Safety Countermeasures"
- Executive Committee: How to Participate in ACT Work Ready Communities

Whittow arrived 8:40 a.m.

Future Meeting Date(s)

- July 14, 2016
- August 11, 2016

Approval of Bid PLU16-201608: Naga Waukee Park Ice Arena Dasher Board

Burch reported the dasher board at the ice arena is 21 years old and is in need of replacement. He stated two bids were received for the project. Responding to Johnson's question, Burch stated the project will take place in September which is considered a "down-time" for the arena.

MOTION: Morris moved, second by Schellinger to approve Rink Systems, Inc. as the contractor for PLU16-201608 Naga Waukee Park Ice Arena Dasher Board in the amount of \$134,50 base bid, and \$8,000 credit for the trade in value of the existing system for a net contract amount of \$126,650. Motion carried 7-0.

Approval of Bid DPW56871: UW-Waukesha Rooftop Units Replacement

Waeghe reported 2 rooftop units need to be replaced at the UW-Waukesha campus. Both units are over 20 years old and have exceeded their life expectancy of 15 years. Four bids were received for this project.

MOTION: Hammitt moved, second by Morris to approve Zien Mechanical as the contractor for DPW56871 UW-Waukesha Rooftop Units Replacement in the lump sum amount of \$81,700. Motion carried 7-0.

Status of Nashotah Rental Home Demolition

Wells stated this is the last rental property in possession by the Department of Public Works. The property is located on Highway C, just outside of Nashotah Park and contains no renters. Wells reported bids will go out late summer with expected demolition by winter.

Approval of Bid PLU16-03: 2016 Sidewalk and Parking Lot Improvements – UW-Waukesha and County Courthouse

Brunner stated the parking lot improvement will occur in front of the courthouse and will take place in 3 phases. The concrete is failing resulting in trip hazards and other safety issues. Improvements at UW-Waukesha will occur near the Fine Arts building. The project will include pavement, stairway and sidewalk improvements. Construction will take place in July and August when school is not in session.

MOTION: Whittow moved, second by Morris to approve Poblocki Paving Corp. as the contractor for PLU16-03 2016 Sidewalk and Parking Lot Improvements – UW-Waukesha and County Courthouse for base bid 1 and Alternates 1 and 2, and base bid 2 and Alternatives 1 and 2 in the lump sum amount of \$449,152. Motion carried 7-0.

Approval of Bid DPW201615: 2016 Cooling Tower Top Replacements – Jail, Law Enforcement Center, and Administration Center

Ramos explained there are 4 cooling towers on county buildings that have deteriorating tops that must be replaced before they become inefficient. Two bids were received for this project. Ramos stated the project should be finished by spring of 2017.

MOTION: Schellinger moved, second by Hammitt to approve Zien Mechanical as the contractor for DPW201615 2016 Cooling Tower Top Replacements in the lump sum amount of \$113,136. Motion carried 7-0.

Discuss and Consider Ordinance 171-O-014: Laying Out, Relocation And Improvement Of County Trunk Highway TT, West Waukesha Bypass, Waukesha County Project I.D. 2788-00-22, Revision Number 4

Braun reported this ordinance authorizes the fourth revision to the laying out, relocation and improvement of CTH TT (West Waukesha Bypass) from STH 59 to Northview Road in the cities of Pewaukee and Waukesha and the Town of Waukesha. She stated the revision removes the extension of Green Lane, corrects some legal descriptions and makes tweaks to drainage ditches and culverts.

MOTION: Schellinger moved, second by Hammitt to approve Ordinance 171-O-014. Motion carried 7-0.

Discuss and Consider Ordinance 171-O-015: Laying Out, Relocation And Improvement Of County Trunk Highway I – Beloit Road, Waukesha County Project I.D. 2790-00-00

Braun stated this ordinance authorizes the laying out, relocation and improvement of CTH I (Beloit Road) from CTH ES to CTH O in the City of New Berlin. This is a rehabilitation project and land will have to be acquired for completion. The project is scheduled for the summer of 2017.

MOTION: Morris moved, second by Wood to approve Ordinance 171-O-015. Motion carried 7-0.

Presentation on the YourGOV App

Mehring and Repinski provided members with a power point presentation demonstrating YourGOV. Mehring stated Waukesha County launched a smartphone application (app) and website called *YourGOV*. The app and website will allow citizens to easily report non-emergency issues, such as potholes, vandalism and service requests for Waukesha County highways, parks and facilities. Citizens can create a *YourGOV* account, submit an issue and then track its progress from submittal to completion. Issues are brought directly into the county's system, where they are forwarded to the responsible department. By entering an address or selecting a location on the map, citizens can pinpoint the exact location of their issue. In addition, residents can view and track issues that are submitted by other citizens.

Reports on the Summer Road School Conference and the Transportation Development Association

Swan attended the Wisconsin County Highway Association (WCHA) 2016 Summer Road School Conference June 6-8. He attended several sessions including Duties of the County Board, DOT budget and highway safety. Swan encouraged members to attend the conference in the future if they are able to do so.

Transportation Development Association(TDA) – Just Fix It. Johnson distributed handouts from the TDA on the Just Fix It campaign. The Just Fix It campaign focuses on finding a long-term, sustainable transportation funding plan for fixing Wisconsin state and local roads and bus systems.

Overview and Tour of Highway Operations

Chladil presented the committee with an overview of the Highway Operations Department and explained the structure of the facility including employee classifications, lane miles maintained, classified equipment and work tasks.

MOTION: Morris moved, second by Johnson to adjourn the meeting at 11:06 a.m. Motion carried 7-0.

After adjournment, Chladil led members of the committee on a tour of the Highway Operations facility. The tour ended at 12:30 p.m.

Respectfully submitted,

Richard Morris
Secretary